

**EAST LOS ANGELES COUNTY HALL
DESCRIPTION OF DEPARTMENTS AND SERVICES**

DEPARTMENT	FUNCTION/ PROGRAM TO BE LOCATED AT COUNTY HALL	SERVICES
Board of Supervisors, First Supervisorial District	East Los Angeles Field Office	Assist constituents in the First District with County related matters.
Community Development Commission	Housing Development and Preservation County Hall Greeter	Provide the public with information, answer their questions, and refer them to housing staff on issues related to Section 8 Housing, public housing applications, and public housing resident services. Direct citizens as they enter the County Hall to appropriate department that can assist them.
Consumer Affairs	Consumer Protection Services	Counsel and educate consumers and business representatives about their rights and responsibilities in the marketplace. Accept consumer complaints.
Fire Department	Fire Prevention Division	Inspect new construction projects and conduct annual inspection of schools, institutional facilities, and manufacturing and business occupancies.
Health Services Department	Environmental Health-Plan Check Program	Review plans for new or remodeled retail food facilities before building permits are issued to assure compliance with applicable codes and policies.
Internal Services Department	Maintenance and Operations	Coordinate the maintenance, including graffiti removal, of the East Los Angeles County Hall building, civic center grounds and the lake.
Parks and Recreation	Central Recreation District	General program administration including the development of activities and programs that are conducted at Belvedere Park and other neighboring County parks located in the Central Recreation District.
Public Works	Building and Safety	Conduct building permit processing, plan review, inspection for compliance with codes, property rehabilitation services and code enforcement.
Regional Planning	Land Use Regulation/ Zoning Enforcement	Enforce the planning and zoning code by responding to reports of zoning violations from the public. Answer planning questions and accept planning cases by the public for residential, commercial, and industrial projects.